

### AGENDA

Meeting to be held on Monday 20th 7:30pm in the library.

		Apologies for absence
		Approval of the minutes of the meeting held 16 <sup>th</sup> December 2024
		Democratic ¼ Hour
1	All	Matters arising from the minutes.
2	Dates for the year	Please see attached file (nothing new added so no doc necessary) <ul style="list-style-type: none"> <li>• Colour run Sunday 23rd June – (in conjunction with the Capel cheetahs)</li> <li>• Capelfest 19<sup>th</sup> July</li> <li>• Bonfire Night 1st November</li> <li>• Christmas Market 29<sup>th</sup> November</li> <li>• Christmas float 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, December</li> </ul>
3	Linda Garrad	Finance & Special Purposes Redundancy letter -Next step.
4	Larissa Goldsworthy	Review of Hires, Customers, Administrations etc. Hall hire Hire Updates Cleaning contract New work Phone Room hires charge /refund Village Collaboration (Carly)
5	Larissa Goldsworthy	Bar Events Dogs in bar one night a week Panic Button set up on 29 <sup>th</sup> January Family entertainment
6	Gather Miller & Jon Bunkell	Property & Assets. Repairs & Maintenance
7	Linda Garrad	Hall Users Rep Stage and Grant Updates

		Library update Hall fire exit wooden frame Leaking fire exit door High leave cleaning booked in Patio at pavilion quotes / start date
8	Gareth Millar	Playing Field Rep
9	Derek O’Galligan	Parish Council
10	Chris Whitley	Redundancy returns of funds
	All	Any Other Business
		Date of next meeting 24 <sup>th</sup> February 7:30pm 2025

**Circulation list:** Chris Whitley, Gareth Millar, Jon Bunkell, Chloe Matthews, Larissa Goldsworthy, Linda Garrad, Tom Maidstone, Harry Pike, Derek O’Galligan, Carly Holton