



Charity N^o 1209154

Minutes of the monthly Capel Community Trust meeting held on Monday 19th May held in the library.

Present: Gareth Millar (GM), Jon Bunkell (JB), Harry Pike (HP), Carly Holton (CH), Linda Garrad (LGA), Tom Maidstone (TM) Harry Pike (HP) Larissa Goldsworthy (LG) Joe Bryant (JBR) Rob Holton (RH)

Apologies: Chris Whitley, Derek O’Galligan

Members of the public: Sarah Smy, Ian Claydon.

Sarah was former treasurer of the trust and come along to see how it was going. Ian is new to village and would like to get involved with helping and volunteering on different events.

Approval of minutes April 2025

Proposed by GM Seconded by TM voted

1: **Democratic ¼ hour**

2: **Matters Arising from last minutes**

2.1 Action points were discussed. Please see below for details of each point.

Key

1 Ongoing =	
2 Actions =	-----

Initials	Action
LG	Order sign for plants in garden.
CW	Paint doors in hall.
LGGMRH	Contracts for staff
GMLGJB	Walk round with Gully for jobs at community Hall / Pavilion.
LG	Speak to drain people to look at pavilion Drains / Gully for vine lounge toilets.
	Bar events payment
LG	Contact Paul (railings)
JB	Contact air condition company to move unit.
JB	Signs for play parks
LG	Speak to gully on painting inside of pavilion
CH	Money pots for pavilion patio speak to Julie Laws

3. **Dates for 2025 Calendar**

- Capel fest 19th July
- Bonfire Night 1st November
- Christmas float 12th,13th,14th, December
- Christmas market 29th November

4: Finances and Special Purposes

- **LGA** emailed out the finance reports for both entities.
- New Trust and bar account now open, Money has been transferred into new bar account, contracts and standing orders will stay open on accounts for another month till all switched over.
- Still waiting for new card machines.

5: Hirers, Customers and Administration

- All going well, with groups and people hiring the facilities.
- Email sent about pickleball; no response no further action needed.
- New library lease has been sent to new company waiting to hear back.
- Email sent to Trust from PC Johnson with railings and air condition unit that children keep climbing on to gain access to roof, **LG** to contact Paul about railings, **JB** to contact Air con company to move unit.
- There was an incident in the play park by community hall, email was sent to **LG** who responded, was agreed to look at getting new signs put up in park **JB** to look at.

6: Property and Assets repair and maintenance

- Ongoing issues with toilet at the pavilion and vine lounge **LG** to contact drain company to have cameras put in drains at pavilion. Vine lounge **LG** to speak to Gully regarding leak, possibly get a plumber in to look as is ongoing.
- Invert needs to be replaced Quote was £4100 plus VAT, **LGA** proseed we go head with this. Second **JB** all in favour all agreed

7: Hall Users

- Library doors to be fitted on the 16th of June will take about 4 days to complete.
- Pictures to be taken of before and after projects that have been, also to add to TVs in the bar so people can see the results.

8: Bar

- Events coming up, music on patio Sunday 25th may need to push advertising on social media.
- Camera has been replaced in bar.

9: Playing Field

- There won't be a lot of use at the pavilion over the next few weeks as football has finished.
- Some paint work needs to be done in main area and corridor to keep on top of maintenance **LG** to speak to Gully.
- Edges of field and near tennis courts need to be steamed before Capelfest to tidy it up.
- There is a wasp nest by the main gate, possibly needs to be removed.
- Floodlights for playing field, Gareth has spoken to the football foundation, who will give a grant for 8 mobile floodlights.
- Pavilion patio, six quotes have come in, GM has a preferred contractor he would like to use and proposed to transfer money for the patio pot and add some additional money from the Trust to get this project done. **CH** to speak to Julie from parish regarding money pots.

10 Parish Council

- Steve Bishop is chair and Derek O'Galligan' is now vice chair for the parish Council.
- Picnic on the field for bank holiday went well looking at doing it again next year but possible on the Sunday.

- An in-camera session was held at the end of meeting.

11 Projects

All on Trello and being ticked off at a rapid rate.

12 Any other Business.

- Project meeting 16th June in the library.
- Send reports to LG

Meeting closes at 20:40

Next meeting to be held on Monday 23rd June 2025 7.30pm in the library.